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October 27, 2021

Dear Parents and Guardians,

I am writing to let you know that as part of Executive Order 253, signed by Governor Murphy in late August, the NJ Department of Health issued an Executive Directive and Updated Guidance for Schools on COVID-19 requiring all schools in the State to report weekly on COVID-19 cases and vaccination rates for staff and students. This information is submitted electronically to the NJ Department of Health, and does not include any identifying information regarding students or staff, only the total number.

As you are well aware, not all children are eligible for COVID-19 vaccination and the vaccine is not mandatory. If you have made the decision to vaccinate your eligible child, please send proof of vaccination to the school nurse [nurse@stleosschool.org](mailto:nurse@stleosschool.org) either a paper copy or electronic copy is fine. This will help us to be accurate in fulfilling the NJDOH reporting requirement and will assist us in our consultation with the local health department concerning quarantine decisions should the need arise in your child's classroom. As always, please be assured that all medical information is treated confidentially and held securely.

Thank you for entrusting St. Leo's School with your children. We appreciate your continued support and cooperation as we journey together through the challenges of this school year.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark A. Shultz". The signature is fluid and cursive, with a long horizontal stroke at the end.

Mark A. Shultz, SLS Principal